

STUDENT TELEVISION AWARDS FOR EXCELLENCE | SUBMISSION INSTRUCTIONS

There are two parts to entering the Upper Midwest NATAS Student Television Awards of Excellence, both must be done as instructed for an entry to be accepted. The two components are:

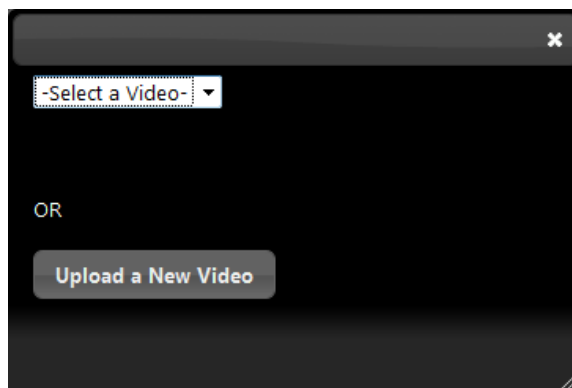
- 1) The upload of a video onto your chapter's awards channel
- 2) Completion of a chapter submission process, including payment of the entry fee.

1) UPLOADING A VIDEO

Login to SchoolTube .com **or** create an account if you don't already have one



Navigate to the chapter channel and click the "Add a Video" button to place your video onto the channel.



Use the dropdown to select a video you uploaded previously or click the button to upload a new video.



Complete all parts of the upload form to begin the upload process.

Be **SURE** to:

- **Tag the video as instructed**
- Choose **Public** in privacy settings
- Choose a moderator (if you are not a teacher).
- Select your file to upload
- Click the "Upload" button

If there is no moderator at your school, you will need to ask a Teacher to register and get approved as a moderator before continuing the upload process.



File Upload Succeeded. Your video will be available shortly. An Email confirmation has been sent. Your video was submitted to channel midamerica

Once the upload is complete, you should see an on screen message, telling you that your video was added to the channel



Wait approximately 1 hour (for encoding) and return to the channel to find your video. This may take longer if your video has to be moderated. Select your video and view it.



